



820 MERCER STREET
 CHERRY HILL, NJ 08002
 856.488.7855
 WWW.CHERRYHILL-NJ.COM

NON-RESIDENTIAL ZONING PERMIT WORKSHEET

You couldn't pick a better place.

Please provide all information required for the type of improvements selected on the Zoning Permit Application. If a survey or site plan is required it must be submitted with the application showing the improvements drawn to scale. Requirements for all uses and structures below can be found in the Cherry Hill Zoning Ordinance (2013-18) available on the Cherry Hill website (www.CherryHill-NJ.com). Some of the improvements below may require an additional administrative review or an application to the Planning or Zoning Board. If additional review or an application is required, the zoning permit will be denied and instructions regarding how to apply for an administrative review or a board application will be provided.

CHANGE OF OWNER

NAME OF NEW OWNER:	NAME OF PRIOR OWNER:
ADDRESS OF NEW OWNER:	ADDRESS OF PRIOR OWNER:
NEW OWNER CONTACT NAME:	
PHONE NUMBER:	EMAIL:

CHANGE OF OCCUPANCY/CHANGE OF USE (SURVEY REQUIRED FOR CHANGE OF USE)

NAME OF BUSINESS:	TYPE OF BUSINESS:
SQUARE FOOTAGE OF UNIT/BUILDING:	NUMBER OF PARKING SPACES:
PREVIOUS BUSINESS IN UNIT/BUILDING:	PREVIOUS BUSINESS TYPE:
ADDITIONAL INFORMATION:	

TENANT FIT OUT (FLOOR PLAN REQUIRED)

NAME OF BUSINESS:	
CHANGE OF SQUARE FOOTAGE: <input type="checkbox"/> YES <input type="checkbox"/> NO. If yes, PREVIOUS SF:	PROPOSED SF:
DESCRIPTION OF WORK:	

WIRELESS TELECOMMUNICATIONS REPLACEMENT (SITE PLAN REQUIRED)

NUMBER OF EXISTING ANTENNAS:	NUMBER OF PROPOSED ANTENNAS:
ORIGINAL BOARD APPROVAL #:	HEIGHT OF BUILDING (if applicable):
HEIGHT OF TOWER:	HEIGHT TO TOP OF ANTENNA FROM GRADE:
IS TOWER HEIGHT INCREASING: <input type="checkbox"/> YES <input type="checkbox"/> NO	

PARKING LOT IMPROVEMENTS (SITE PLAN REQUIRED)

IS IMPROVEMENT FOR <input type="checkbox"/> RESTRIPING <input type="checkbox"/> RESURFACING <input type="checkbox"/> REPAVING	
IS THERE A CHANGE IN SITE CIRCULATION PROPOSED? <input type="checkbox"/> YES <input type="checkbox"/> NO	
NUMBER OF EXISTING PARKING SPACES:	NUMBER OF PROPOSED PARKING SPACES:
PARKING SPOT DELINEATION MATERIAL:	SIZE OF PARKING SPACES:
ARE COMPACT CAR PARKING SPACES PROPOSED? <input type="checkbox"/> YES <input type="checkbox"/> NO IF YES, % OF TOTAL PARKING:	

TRASH ENCLOSURE (SITE PLAN AND LANDSCAPING PLAN REQUIRED)

SIDE YARD SETBACK:	REAR YARD SETBACK
HEIGHT OF WALL:	ENCLOSURE MATERIAL:

GROUND MOUNTED SOLAR PANELS (SITE PLAN REQUIRED)

NUMBER OF MODULES:	SIDE YARD SETBACK (shortest):
REAR YARD SETBACK:	HEIGHT OF SOLAR PANELS FROM GRADE:
PERCENTAGE OF LOT TO BE COVERED BY SYSTEM:	
IF ADJACENT TO A RESIDENTIAL PROPERTY, A LANDSCAPING PLAN SHOWING ADEQUATE SCREENING MUST BE SUBMITTED.	

ROOF MOUNTED SOLAR PANELS (NO SITE PLAN REQUIRED)

NUMBER OF MODULES:	ELEVATION ABOVE ROOF:
WILL THE PANELS EXTEND BEYOND THE EDGE OR THE PITCH OF THE ROOF: <input type="checkbox"/> YES <input type="checkbox"/> NO	

FENCE (SITE PLAN REQUIRED)

HEIGHT OF FENCE:	FENCE MATERIAL:
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AWNING/CANOPY (SITE PLAN REQUIRED)

FAÇADE LOCATION:	DIMENSIONS: L W
% OF THE FAÇADE:	IS SIGNAGE PROPOSED? <input type="checkbox"/> YES <input type="checkbox"/> NO
FRONT YARD SETBACK:	SIDE YARD SETBACK:
REAR YARD SETBACK:	
IS THERE MORE THAN ONE UNIT IN THE BUILDING: <input type="checkbox"/> YES <input type="checkbox"/> NO	